

IC 2003-1 TO AFI 36-3205, APPLYING FOR THE PALACE CHASE AND PALACE FRONT PROGRAMS

10 OCTOBER 2003

★SUMMARY OF REVISIONS

This change incorporates interim change (IC) 2003-1 which changes table 1.1 rule 11 to allow non-rated USAF Academy graduates on initial ADSC to apply for PALACE CHASE separation after completing 3 years of active duty to pursue ordination in critically manned faith groups, while serving in an Air Reserve Component; incorporates paragraph 1.3.8.1 which adds the requirement for written certification of acceptance into a post baccalaureate degree program leading to ordination; changes table 1.1. note 2 to note 3; adds paragraph 1.7.1.2 to include additional application coordination with HQ AFPC/DPAH for officers applying for PALACE CHASE separation to pursue ordination. See the last attachment of publication, IC 2003-1 for the complete IC. A bar (/) indicates revision from the previous edition.

★OPR: HQ AFPC/DPPRSR (CMSgt Susan L. Allick)

★Supersedes AFI 36-3205, 1 March 2000.

★Certified by: HQ AFPC/DPP (Col Steven F. Maurmann)

★1.3.8.1. In addition to the required forms in paragraph 1.3.8, non-rated officers who are applying for seminary, in target critical shortage Air Force Chaplain Service, must also provide written certification of acceptance into the post baccalaureate degree program leading to ordination in the approving body from one of the religious organizations that are authorized to endorse clergy to serve as military chaplains. That post-graduate degree program must be in the field of theological or related studies from an accredited educational institution listed in the current edition of the American Council on Education (ACE) Accredited Institutions of Post-secondary Education and relevant ACE supplements to that publication. The qualifying degree program will require no fewer than 72 semester hours (108 quarter hours) of graduate level work.

★Table 1.1. Eligibility Criteria For PALACE CHASE Applications.

R U L E	A	B	C
	Applies to		An applicant must:
	OFF	AMN	
1	X	X	Be a US citizen.
2	X		Have completed at least two-thirds of the initial total ADSC by requested date of separation (DOS).
3	X	X	Be medically qualified for worldwide duty. EXCEPTION: Pregnant members are eligible.
4	X	X	Meet the weight standards established in AFI 40-502, <i>Weight Management Program</i> .

5	X	X	If overseas: submit application 6 months prior to Date Eligible for Return from Overseas (DEROS) for an early release equal to DEROS. May apply for up to 6 months early release if DEROS equals DOS (highest ADSC for officers).
6	X		Be eligible for a Reserve appointment in accordance with AFI 36-2005, <i>Appointment in Commissioned Grades and Designation and Assignment in Professional Categories—Reserve of the Air Force and United States Air Force (Temporary)</i> .
7		X	Have completed 24 months of a 4-year initial enlistment or 36 months of a 6-year initial enlistment by requested DOS.
8		X	Be eligible for reenlistment.
9		X	Possess Primary AFSC skill level 3 or higher (see note 1).
10	X	X	Have a valid security clearance on file.
			An applicant must not:
11	X		Be a USAF Academy graduate on initial ADSC. EXCEPTION: Non-rated USAF Academy graduates on initial ADSC may apply after completing 3 years of active duty to pursue ordination in critically manned faith groups. (see note 2)
12	X	X	Be notified of PCS assignment. EXCEPTION: Does not apply to Overseas members.
13	X	X	Be in a formal training course (see note 1).
14	X	X	Have a rating of "2" or below on any of the last three EPRs or have a referral OPR.
15	X	X	Be a drug or alcohol abuser.
16	X	X	Have a court-martial conviction or be awaiting trial by court martial.
17	X	X	Have a pending voluntary or involuntary separation.
18	X	X	Be serving on the Control Roster.
19	X	X	Have an Assignment Limitation Code (ALC) of K (be a conscientious objector).
20	X		Have an ALC of any of the following: B, C, F, G, K, R, T.
21	X	X	Have religious convictions that preclude an unrestricted assignment.
22	X	X	Be a member of the ANGUS or USAFR serving on EAD.
23		X	Be within 6 months of normal DOS at the time of application. EXCEPTION: Does not apply to Overseas members.
24		X	Have Assignment Availability Codes (AAC): 05, 10, 11, 12, 13, 14, 15, 16, 17, 19, 20, 31, 37, 38, 52.
25	X		Have an AAC of one of the following: 02, 11, 12, 13, 14, 15, 16, 17, 19, 20, 21, 26, 31, 37, 48, 52, 75, 82, 83, 84, 93, 94, 95, 96.
26	X	X	Have any medical conditions which preclude unrestricted assignments, deployments, fitness testing, or prolonged sitting, standing, or running (see note 3).

NOTES:

1. Enlisted personnel who have retrained or who attended their initial technical training course of more than 10 academic days during the past 12 months may not enter the ARC under the PALACE CHASE program in a different AFSC from their current control or duty AFSC.

★2. Officer must provide written certification of acceptance into a post baccalaureate degree program leading to ordination in the approving body from one of the religious organizations that are authorized to endorse clergy to serve as military chaplains. The degree must be in the field of theological or related studies from an accredited educational institution listed in the current edition of the American Council of Education (ACE) Accredited Institutions of Post-secondary Education and relevant ACE supplements to that publication, with no fewer than 72 semester hours (108 quarter hours) of graduate level work. (See paragraph 1.3.8.1 for additional requirements).

★3. The following are disqualifying factors: ALC code C; Assigned “4” profile on AF Form 422, **Physical Profile Serial Report**; diagnosed with any medical condition as identified in AFI 48-123, *Medical Examination and Standards*, Attachment 2, regardless of previous Medical Evaluation Board (MEB) and/or previous Physical Evaluation Board (PEB)/MEB disposition.

1.7.2. Forwards application to HQ AFPC/DPAXX for career field manning recommendation.

★1.7.2.1. In addition to paragraph 1.7.2, DPPRSR forwards application for non-rated officers applying for seminary training in target critical shortages in the Air Force Chaplain Service to HQ AFPC/DPAH for verification of target shortages and manning recommendation.

★2.5. Information Collections, Records, and Forms.

2.5.1. Information Collections. No information collections are created by this publication.

2.5.2. Records. No records are created by this publication.

2.5.3. Forms Prescribed.

2.5.3.1. Adopted Forms. AF Form 100, **Request and Authorization for Separation**, AF Form 422, **Physical Profile Serial Report**, AF Form 780, **Officer Separations Actions**, AF Form 907, **Relocation Preparation Checklist**, AF Form 973, **Request and Authorization for Change of Administrative Orders**, AF Form 1288, **Application for Ready Reserve Assignment**, DD 214, **Certificate of Release or Discharge from Active Duty**, DD 2697, **Report of Medical Assessment**, DD Form 4-1-2, **Enlistment/Reenlistment Document Armed Forces of the United States**, and Standard Form 93, **Report of Medical History**.

2.5.3.2. AF Form 2631, **Palace Chase Statement of Understanding/Contract**.